



## Continuing Education Information

National Environmental Health Association (NEHA) has approved up to 27.0 hours of continuing education credit for the 2025 WWETT Show.

### Continuing Education Process:

- Attendee must be pre-registered for each session they would like credit for and scanned at the door to receive Certificates of Completion.
- Attendee should fill out the attached NEHA Continuing Education Completion Record form (see second page of this document) and retain it for their records and to serve as proof of attendance should they be audited.
- Attendees can access/download their WWETT Show Certificates of Completion in the Registration Resource Center within four weeks of the conclusion of the WWETT Show.
- Attendee should download or print earned certificates. The number of earned hours for each individual session is on the certificate. Calculate the total number of hours you earned. This is the number of CE hours you should report to NEHA.
- Attendee will submit earned CE hours using NEHA's CE Online Submission process. *Note: "2025 WWETT Show" is the course title.*

# Continuing Education Completion Record

**Name of Program:** 2025 WWETT Show

**Location:** Indianapolis, IN      **Date(s):** Feb. 17-20, 2025

**Total NEHA Authorized Continuing Education Contact Hours:** 27

## Attendee Information

Name: \_\_\_\_\_ Date Training Completed \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_

NEHA Member ID (if applicable): \_\_\_\_\_

## Competencies

Please list the new competencies you have developed.

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## Total CE Hours

Number of Hours attended: \_\_\_\_\_

(-) Breaks/Lunches: - \_\_\_\_\_

(-) Dinners: - \_\_\_\_\_

(-) Business Meetings - \_\_\_\_\_

## Completion Verification (Representative from Pre-Approved CE Program, please sign below)

SIGNATURE: \_\_\_\_\_

## Submission

### If you are credentialed with NEHA:

- Log into your My NEHA account using your email address as your login ID.
- On the right side of the screen, look for " Credentials & Exams". Then click on "Report CE Credits".
- Complete the Self-Report CE Credits form.
- Retain this form for your records. In the event you are audited this form will serve as your proof of attendance.

If you are currently not credentialed with NEHA retain this form for your records. This form will serve as your proof of attendance.